

**Children's Trust Fund
RFA #01-18 – Q&A Log
2/26/2018**

Question #	Date Received	RFA Section	Question	Answer
1	2/12/2018	RFA & Rider 2	<p>We are doing a cultural deep dive on Mindfulness as a philosophy at the YWCA and we noticed some evidence-based parenting education models that support Mindful Parenting. Would any of them be appropriate for the CTF RFA? This one has been recommended to us several times. I am not sure you can make any recommendations but I would love your thoughts if it is appropriate?</p> <p>https://www.amazon.com/Mindful-Parenting-Mental-Health-Practitioners/dp/0393709922</p>	<p>This RFA may fund evidence-based, promising practices, or innovate approaches that focus on primary or secondary child abuse prevention. It cannot fund tertiary programs. If the models fit into the description above, they may be eligible for funding through this application.</p> <p>The applicant must provide evidence that shows the particular model it has chosen prevents the first instance of child abuse, neglect or both. The program may not focus solely on the child.</p>
2	2/7/2018	RFA & Rider 2 Page 8	<p>We have two programs under our Community Action Partnership umbrella which may be appropriate for this: Domestic Violence Services and Parents as Teachers.</p> <p>Have you all ever offered funding to two programs with the same parent organization? Or is that not allowed/encouraged?</p>	<p>Applicants may apply to fund more than one program. However, no single entity may be the primary recipient of more than one CTF grant at any time unless otherwise specified by the Children's Trust Fund Board and indicated within the RFA.</p>
3	2/14/2018	RFA & Rider 2 Page 4	<p>On page 4 of the RFA, the grant cycle is described as beginning on July 1, 2018 and ending on June 30, 2021. It then states that Applicant start dates will be determined by the RFA Review Committee. Please clarify how the</p>	<p>This particular sentence mistakenly was not removed from the final version of the RFA. The state date of this grant is July 1st, 2018 and the end date if June 30th, 2021.</p>

			start date could be different from the beginning of the grant period?	
4	2/14/2018	RFA & Rider 2 Page 14	On page 14 of the RFA, applicants are instructed not to use bold or italics in the Work Statement. Would it be acceptable to use bold or italics for Section Headings and Questions that applicants are to include? It would certainly add clarity and help to differentiate the questions from applicant responses.	Yes, you may bold the questions and headers.
5	2/14/2018	RFA & Rider 2 Pages 20-21	An outcome chart is provided on pages 20-21 of the RFA, and this is to be included in the Work Statement. Are the Broad Area Outcomes, Participant Outcomes, and Indicators that are the chart meant as examples or are these to be used by applicants for their responses?	The applicant must fill in the Performance Targets and Assessment Method(s) sections using the information from the Broad Outcome Area, Participant Outcomes, and Indicators sections.
6	2/16/2018	Attachment 1	Can you please provide the Children's Trust Fund Applicant Information Form in a Word format?	We cannot provide a word document version of this information. Attachment 1 is provided as a fillable PDF.
7	2/16/2018	RFA & Rider 2 Page 14	Referring to RFA page 14 regarding the proposal format (page limit, font, etc.): Can we single-space the proposal Work Statement?	Yes, the application may be single spaced but must be legible.
8	2/16/2018	RFA & Rider 2 Page 24	RFA page 24 mentions Indirect Costs. Please define Indirect Costs.	Indirect costs are those that benefit all programs at your location (i.e., rent, payroll staff, etc.). A portion of these costs may be included in the budget as indirect costs. Indirect costs may not benefit all programs equally and should be

				apportioned based on a specific program's use.
9	2/22/2018	RFA & Rider 2	Is a family center in and of itself eligible for funding or are you looking to fund a specific program that a family center may operate?	Without more specifics, we are unable to answer this question. Please see the response to Question 1 for the types of programs that are eligible for funding.
10	2/22/2018	RFA & Rider 2	The Parent-Child Home Program is listed with a rank of 3 on the CEBC & is named a Promising Program That Works through the RAND Promising Practices Network. Is it eligible for funding?	See response to Question 1.
11	2/26/2018	RFA & Rider 2	During the pre-proposal conference today, "innovative approaches" were listed along with evidence-based and promising practices. Can you define innovative approaches or perhaps how this is different from promising practices?	An innovative approach can be a homegrown program as long as it focuses on primary or secondary child abuse prevention. The applicant must provide evidence that shows the particular model it has chosen prevents the first instance of child abuse and/or neglect.
12	2/26/2018	RFA & Rider 2	The local match requirement has been stated to not include State or Federal funds, is it acceptable to use City of Philadelphia funds as a match? Please provide some examples of what local matches are allowed.	Yes, as long as the funds the city is providing are not state or federal dollars.
13	2/26/2018	RFA & Rider 2	Where will the grantee meetings be held? Are these one-day trainings?	The orientation will be held virtually on July 10 th , 2018. The CTF Annual meeting is normally a day and ½ to 2 days long and is located in the Harrisburg area.

14	2/26/2018	RFA & Rider 2	Will the information you are sharing/reading be shared with everyone?	Yes, the PowerPoint will be uploaded to eMarketplace website within approximately 1 week following the webinar.
15	2/26/2018	RFA & Rider 2	Is there a downloadable copy of this PowerPoint somewhere? If so, where can we find it? Can you email it out to all of us? Thanks!	The PowerPoint will be uploaded to eMarketplace website within approximately 1 week following the webinar.
16	2/26/2018	RFA & Rider 2	Do you have a target age of the children that you are aiming for in this round of funding?	No; however, the program should not focus solely on the child.
17	2/26/2018	RFA & Rider 2	How are you defining primary and secondary programs?	This is located on page 8 within the RFA.
18	2/26/2018	RFA & Rider 2	Is there somewhere that applicants can see the types of measures that CTF finds appropriate?	Yes, this is included within the RFA. Please refer to RFA Section 5, Question 19
19	2/26/2018	RFA & Rider 2	Can we use a voluntary match to a federal grant as match for this grant?	No, you may not use a match twice or reuse a current match.
20	2/26/2018	RFA & Rider 2	If we have an established evidence-based program, can the numbers of families to be served reflect these participants engaging in a new promising practice or event that the program or events that the funding request supports?	Yes, as long as it meets the criteria within the RFA.
21	2/26/2018	RFA & Rider 2	Can you provide an example of a performance target?	A performance target quantifies indicators. For example, a performance target may be that 75% of the families enrolled know how to share their feelings and concerns in productive ways.
22	2/26/2018	RFA & Rider 2	If our goal is serve the families for the three year cycle allowing for unexpected exits of course, would our chart reflect the number of families ADDED the second year, or the total number served in the second year? I feel the visual	The chart is showing a capacity of 45 families. These families may continue with the program the entire three years or due to exits you may serve beyond 45 families, in total, but at any one time you could not serve

			provided in the webinar contradicted the example provided in the work statement.	beyond 45 as that would be your cap.
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